

HOSPICE OF YORK
Board Meeting
Pelkey's Funeral Home
September 28, 2010

Julie opened the meeting at 6:30 PM.

Present: Dee Bickmore, Julie Perreault, Barbara Boschert, Judy Kimball, Kathy Schmigle, Gene Glick, Kim Joyce, Kate Hatem, Judy Doe, and Henry Guertin-Ouellette

Absent: Nikki Hopewill

Excused: Lynne Tocci

After it was learned that Lynne had not received information regarding the change in the location of the meeting, it was moved and passed that Gale would be responsible for copying and mailing notices to members who do not have email.

Secretary's report: There were two changes to the report. 1: The name of the person at York Hospital who has been working with Kathy Schmigle was Karen not Kathy. 2. Julie said she had agreed to work on the Fund Raising Committee, NOT chair it. Barbara offered to find a member who would also work on this committee.

It was moved and passed that the minutes not be put online until after the Board has approved them.

Treasurer's report was approved unanimously. Kathy commented that she was still in contact Karen at the hospital. "She has been very helpful."

Bereavement Coordinator's report was accepted as read. The Board decided not to bother to figure out how much Nikki was owed for her Hospice phone calls. Nikki can just tell Dee the amount and she will write the check.

Director's report: From 8/24-9/27 HOY received 6 referrals (5 from Beacon and 1 from self/family). There were 3 deaths. Dee reported that the face painting at the Labor Day Long Sands Bonfire was "a lot of fun". HOY received \$4120 from this fundraising event.

Dee commented that she had met with a lawyer from York, new to the area. As he does a lot of work with the elderly, he was interested in learning more about Hospice. Dee provided him with information about HOY and gave him our new Choices booklet.

Gene asked about patients being decertified/loosing Hospice benefits. Dee responded that HOY is terminal care; long-term care is not our mission. It is up to the doctor to decide if/when Hospice is appropriate for a patient.

Old Business

Ethics Committee report: Henry and Kate distributed two packets of information to the Board.

- (1) By-Laws & Policies "that were found to contain ethics principles already voted on and passed by the Board."
- (2) Work Sheets: The sources for the principles. They have been underlined.

The Board is asked to read both packets carefully before next month's meeting at which time the Board will be asked to accept these guidelines. The committee will then present a motion to empower the Ethics Committee to begin its work.

New Business

Salary Committee: The Board agreed that a salary component should be added to the Director's evaluation. Therefore, salary recommendations will be included with the evaluation recommendations when they are presented to the Board in the spring. Gene stated that he was "amazed that so little is spent on the salaries!"

Christmas party Committee: Kim and Judy Kimball volunteered to chair this committee. Dee said two sites had been suggested - the Regatta Room in Eliot and the American Legion in York. She will email information from these sites to Kim and Judy. Kim will ask Jim Hager if he is willing to be Santa again this year.

Membership "Take-Away": Julie suggested printing slips with information about the benefits of becoming an HOY member that can be inserted in and

handed out with our brochures. All agreed that this was a very good idea. It was also suggested that memberships could be given as gifts and honorary memberships could be awarded to folks/organizations/businesses to our show appreciation for services to HOY. These memberships would be good for a year.

Notices of upcoming photos & Bios: Dee stated that new Board members are asked to write a short biography, which along with their picture, which will be taken shortly, will be put on the HOY website. Other members can revise their biographies and/or have another picture taken if they wish.

December meeting? As the date of usual meeting in Dec. would be the 29th Dee asked if it was necessary to have a meeting so close to Christmas. It was agreed that decision could be made at the December Executive meeting.

Other concerns: It was moved and unanimously approved that Dee call her dentist the day after the meeting and make an appointment for the earliest available time.

Respectfully submitted,

Judy Kimball, Secretary
Hospice of York Board of Directors