

HOSPICE OF YORK
BOARD OF DIRECTORS' MEETING
SEPTEMBER 27, 2011 6:30 PM

Julie opened the meeting at 6:30 pm.

Present: Julie Perreault, Barbara Boschert, Judy Kimble, Kathy Schmigle, Henry Guertin-Ouellette, Lisa Aubin, Gene Glick, Judy Doe, Kate Hatem, Mick Cooper, and Nikki Hopewill

Absent: Lynne Tocci

Before the meeting began Judy read a letter to the Board from Hannah Rothermel that offered condolences and support in this trying time following Dee's death.

The Secretary's report was approved unanimously.

The Treasurer's report: It was noted that there was no CD listed. Kathy said that it had been moved to a savings account until the rates go up. The report was accepted as read.

Bereavement Coordinator's report: Nikki gave her report orally. She stated that the new Living with Loss group had eight members who were getting along well. Everyone "loves" the Grant House. Sessions are planned for the holidays. The Day of Remembrance will be held Sunday, November 13th, a week earlier than it had been held in past years. She asked for volunteers to help with the planning of the service. Lisa, Kate and Henry offered their help.

Report from the Hospice Office: Judy Doe reported that a \$1000 grant had been written for the Rosamund Thaxter Foundation for the printing of brochures for the Hope Project. Volunteers and client

families were notified of the non-renewal of Beacon contract and the current choices available to them. Caroline MacDonald had been contacted about a joint HOY and Beacon Art and Symbolism workshop that had been scheduled for Oct. 5th. There has been no response. Since the August Board meeting there had been one Beacon referral and one death. The report was accepted unanimously.

Barbara stated that currently HOY has 44 volunteers; 13 with clients; and 4 inactive.

Update by Board President: Julie spoke of a recent meeting she and Kate had with Jud Knox to discuss the HOY's future relationship with the hospital. Jud said he fully supported HOY going forward.

Old Business

Festival of Hope: Lisa distributed detailed reports/updates of her completed tasks, those planned for the next three weeks, plus the agenda for the evening. Sending invitations to all the doctors at the hospital was suggested. Donations at the door will be encouraged with a sign and a basket on display to put them in.

A Memorial for Dee will be held for Hospice members Sunday, October 2nd at Pelkey's with a social at 3:00 followed by a service at 3:30.

Annual retreat at Sugarloaf Ski Resort September 23, 24 & 25: Julie said the retreat was great - quality workshops, HOY was 3rd in Trivial Pursuit, good food, wonderful weather. Fourteen members came from York - a very good showing. There were many remembrances of Dee. Nikki went for Sat. night dinner - very moving.

Harvest Fest face painting is to be held October 15/16. Judy Doe will talk with Berwick Academy to determine how much help they are willing to give us. Other volunteers are also needed.

New Business

Job description for new director: The job descriptions from the Dougy Center and the one that Henry had rewritten were discussed at length. Henry stressed that he had only softened and broadened the language in the Dougy Center's form. "Nothing was eliminated." The main point of discussion was the amount of education "preferred," specifically should a Masters degree be mentioned. It was decided that the sentence re: education would read "Bachelor's degree, advanced degree or equivalent experience in a field related to human development and/or nonprofit agency administration will be considered." Judy said she would make this change in the job description now online. Kate stated that 14 applications had already been received. The Board decided that applications will now be forwarded Julie

Director search process and committee: It was decided that the committee will consist of 3 Board members, 2 members, and 2 from the community. Julie, Henry, and Judy K. were elected from the Board. Julie became the Chair. The Board then chose to ask Hannah Rothermel and Dan Coughlin from the HOY membership and Brad Hirst and Jeff Pelkey from the community. They will be contacted by Julie, Henry and/or Judy. The Board will be notified when the committee is complete.

The question of whether or not there is a need for a committee to inform the community of our status and future plans was tabled until the October meeting.

OTHER THOUGHTS

Julie spoke of Rotary's Annual Blood Drive that will be held October 20th. As it was one of Dee's favorite activities, the Drive will be dedicated to her. The membership will be encouraged to attend.

Julie spoke of meeting with Dan Thornhill, HOY's lawyer, to discuss liability coverage of the Board. The Board is covered by the hospital but the members, who could be sued separately, do not have personal liability insurance. Kate stated that she needed coverage to protect her license. Julie suggested the members look into adding an umbrella policy to their home insurance.

The meeting adjourned at 8:30 pm.

Respectfully submitted,

Judy Kimball, Secretary
Hospice of York Board of Directors